Dear Health Science Center faculty, staff and students:

Over the past year, the Health Science Center has reported a number of mobile devices either lost or stolen. Mobile devices are being used more and more to conduct HSC business which places the University’s sensitive and confidential data at risk of unauthorized access. Our biggest security threat is the misplacement or theft of a mobile device that contains protected patient, student, research, personal identifiable information, or other information that is not encrypted. The Health Science Center, the UT System and the Board of Regents of the University of Texas System have a zero tolerance policy related to unencrypted devices containing protective information.

In order to ensure these devices are properly secured, we require that all laptops and tablet PCs be encrypted using one of our approved encryption technologies. Please see Handbook of Operating Procedures policy, 5.8.12 (http://www.uthscsa.edu/hop2000/5.8.12.pdf). If your laptop or tablet PC is not encrypted, or you are not sure if it is, please contact the IMS Service Desk (567-7777, option 1) to promptly make an appointment with our support staff. Encryption products are available at no charge to all faculty, staff, and students for not only University owned devices, but personally owned devices as well.

Your cooperation with this very important security initiative is required and should be handled immediately. To guard against theft, never leave the device in plain view in your car. If your device is lost or stolen, contact the UT Police immediately.

Thanks for all you do to protect the Health Science Center’s portable devices and sensitive information.

Sincerely,

William L. Henrich, MD, MACP
President
Professor of Medicine